

Payment of a registration fee covers the cost to attend all conference activities, coffee breaks, conference reception and banquet, and all lunches during the conference. In addition, each registrant will receive a copy of the conference certificate.

Notice that this registration fee does not cover transportation fee, accommodation fee, and after conference tour fee.

All questions and inquiries concerning registration  
and payment should be addressed to:  
[info@isit.org.in](mailto:info@isit.org.in)

Please complete this form and email a scanned copy to:  
[info@isit.org.in](mailto:info@isit.org.in)

Event Name	
Venue/Place of Event	
Date of Event	

PLEASE KINDLY FILL IN A SEPARATE REGISTRATION FORM FOR EACH CONFERENCE PARTICIPANT

Listener ID			
Full Name		Highest Qualification:	
Affiliation/Designation			
Mailing Address			
City, Zip, Country		Passport Number:	
Mobile (With Country code)		Email:	

## PAYMENT INFORMATION

Total Amount (USD)	Bank Name	Remitter	Date	Ref. No
	For online transfer (Debit card/Credit card/Online Banking)	Order ID/Traction ID:		

**Note: It is mandatory to provide a scan copy of ID Proof / Passport along with this Registration form**

## ADDITIONAL INFORMATION

- ☉ Will you present physically at the event\_\_\_\_\_ (Y/N).
- ☉ No. of Persons attending the event with you? (As a Listener's)\_\_\_\_\_.
- ☉ Will your Guide/HOD/Principal attending will attend the Event?\_\_\_\_\_ (Y/N).

## Declaration & Undertaking:

1. I agree to the cancellation and refund policy stated by ISIT and will communicate any requests in writing to [info@isit.org.in](mailto:info@isit.org.in)
2. I understand that ISIT is not responsible for my travel or accommodation arrangements and any losses due to changes in the event format, venue, or schedule.
3. I acknowledge that my registration is non-refundable but may be credited for another ISIT conference within one year, as per the policy.
4. I accept that ISIT reserves the right to conduct the conference in physical or virtual format, and no refund will be provided for such changes.
5. I confirm that I have read and agree to the terms and conditions on the ISIT website and will submit the registration form within 3 days of payment.

## **Terms & Conditions (Effective Immediately Upon Registration)**

### **1. Policy on Manuscript Submission**

- All submitting parties (authors and co-authors) must secure authorization or notification approval from academic heads before submission.
- Submitted manuscripts will be independently reviewed by two scholars through a double-blind mechanism.
- Registration is mandatory for any work to qualify for publication.
- The submitter assumes the role of corresponding author. ISIT will not arbitrate authorship conflicts.
- Plagiarism or authorship concerns, once verified, will lead to removal of the paper without recourse.
- Papers once withdrawn are permanently excluded from further consideration.

### **2. Conference Participation Protocol**

- Registration and confirmed payment are required prior to conference entry. Event-specific details will be on the ISIT official page.
- ISIT retains discretion to revise venue, date, or format and will inform participants accordingly.
- Financial liability for travel/lodging rests solely with attendees.
- Self-cancellation by registrants is non-refundable.
- Co-authors may attend in place of a lead author without affecting the refund status (which remains ineligible).
- Receipt of publication or certification finalizes the transaction and voids refund claims.

### **3. Cancellation & Refund Governance**

- Refund requests are invalid once the official invitation letter is issued.
- 100% refunds are available only for requests submitted  $\geq 70$  days prior, with form submission  $\geq 60$  days in advance.
- Refunds processed 30–60 days prior are subject to deductions.
- No refunds are issued under 30 days from the conference, although credit notes valid for one year may be provided.
- Registrations within 30 days of the event are considered final but may be deferred to future events.

### **4. Travel/Accommodation Policy**

- ISIT does not facilitate or reimburse travel or hotel expenses.
- Conference changes do not entitle attendees to expense reimbursements.
- Registration fees are strictly for event participation and exclude logistics.

### **5. Transfer Rules**

- Transfers are permissible to colleagues within the same organization.
- Written requests (with proof) must be sent to: **info@isit.org.in**
- Transfers are also valid for other ISIT events under the same policies.
- Transfer requests inside 15 days from the event date will not be processed.
- Transferred registrations are non-refundable.

### **6. Visa & Letter of Invitation Support**

- ISIT does not represent participants to embassies or consulates.
- Visa arrangements must be handled independently.

#### **Letter Terms:**

- Letters support event participation only. They are not valid for immigration or employment.
- ISIT bears no responsibility for delays, denials, or related costs.
- Falsifying the letter will lead to revoked registration and no refund.
- By accepting a letter, the participant agrees to uphold ethical and legal obligations related to travel.

#### **Administrative Instructions**

- Direct change/cancellation emails to: **info@isit.org.in**
- Registration signifies full agreement to ISIT's terms.
- All payments must be made manually by the participant.
- Form submission is required within 3 days of payment—non-compliance may void eligibility.
- Travel plans should wait until the official agenda (sent 15 days prior to event).

Signature (Listener): \_\_\_\_\_ Date: \_\_\_\_\_

Remarks: \_\_\_\_\_